



The New Zealand REFINING COMPANY LTD

OPERATION OF THE COMMUNITY SERVICES FUND

The following principles are designed to ensure our corporate giving budget is focused and in support of our vision of Fuelling New Zealand's Future.

The primary focus will be on youth and development of the next generation.

The key areas are safety, environment, science & technology and self development/leadership.

Priority will be given to the communities that we are closest to starting with fence line and moving out to local, regional and national programmes.

The intent is to promote excellence and achievement particularly in Northland.

The objective is to provide a "hand up" and not a "hand out"; helping those who want to achieve overcome barriers in their path.

Activities will support community aspirations (i.e. there is a "pull") and will be non-controversial, non-contentious and non-party political.

An important test is that NZRC's involvement will make a critical difference and be recognised as adding value by our community & stakeholders. A critical question is what is the special connection between the proposal and NZRC ?

Exceptions will be made to these principles to respond to a community crisis.

An NZRC committee nominated by the Leadership Team will administer the fund, reviewing applications on a quarterly basis. Recipients of the fund will be required to provide a written report on how the donation was used.

This policy will be reviewed on an annual basis.

Marsden Point
March 2009



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GUIDELINES / CRITERIA FOR CORPORATE DONATIONS

TO WHOM

1. To provide for youth & development of the next generation
2. To provide for the promotion of safety, environment, science and technology activities.
3. Strongly supported by the communities aspirations.
4. Will make a significant difference.
5. Accented towards the communities closest to NZRC, local, regional and national programmes.
6. To provide a “hand-up” to those who want to achieve or overcome barriers in their paths.

EXCLUSIONS

1. Political.
2. Denominational.
3. Essentially a central or local Government responsibility.

EXCEPTIONS

1. Response to a community crisis.

APPLICATIONS

Applications for grants from the Community Services Fund should be :

- a) addressed for the attention of the Communications Manager;
- b) state the organisation or group on whose behalf the grant is sought;
- c) explain the purpose to which the grant will be put, supported where necessary by appropriate Treasurer's or other management committee reports.